

# Packing instructions

Safety cabinet →

## Pallet

For laptops →

For monitors →

For mixed →

Half pallet →

## Box

For laptops →

For smartphones →

For mixed →

Envelope for smartphones →

Mobile container →

Safety case →



# Safety cabinet



## Packing material

Nothing else is included unless something in particular is required.

## Max. load

Max. load in safety cabinet is **200 kg.**

NOTE! If the cabinet is packed too heavily, there is a risk of it overturning.

## Packing

1. Place heavy products at the bottom of the safety cabinet.
2. Place monitors screen to screen.
3. PCs and laptops must be stood like books on a bookshelf.
4. Pack small items in a box so that nothing lies loose in the cabinet.

## To remember



Secure the devices properly with retaining straps on each shelf.

Place monitors screen to screen.

Be sure to close and lock the cabinet properly.

# Pallet for laptops

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**Packing material**

Pallet collar, protective compartment for laptops, edge protection and retaining straps.

**Max. load**

A pallet can hold 48 computers with accompanying AC adapters.

**Packing**

1. 1 laptop per compartment.
2. Place accompanying AC adapter in the same compartment as the computer.

**To remember**



Secure the pallet with a lid and retaining straps.

# Pallet for monitors



## Packing material

Cardboard bottom, PadPak, bubble wrap, cardboard wall, lid, retaining straps and inserts.

## Max. load

Pack a max. of **2 layers** per pallet.

## Packing

1. Place monitors screen to screen.
2. Fill with Padpak and bubble wrap to avoid transport damage.
3. Use inserts to be able to create another layer next to it.

## To remember



Secure the pallet with a lid and retaining straps.

# Pallet with mixed IT



## Packing material

4-6 wooden pallet collars plus lid.  
PadPak and bubble wrap.

## Max. load

**500 kg.**

## Packing

Pack with bubble wrap and PadPak between the devices as illustrated, for protection against knocks.

## To remember



Seal the box with lid.

# Half pallet with box

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## Packing material

Protective compartment for laptops.

Bubble wrap and Padpak for monitors and PCs.

Box and retaining strap.

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## Max. load

A box holds **24 laptops**.

Max. number of monitors and PCs vary depending on size.

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## Packing

1. 1 laptop per compartment.
2. Place accompanying AC adapter in the same compartment as the computer.

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## To remember



Secure the pallet properly with retaining straps.

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# Box

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## Packing material

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The box comes with a protective compartment for laptops and bubble wrap and a PadPak for PCs.

The box can also be used for other products, for which customised packing material will be sent.

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## Max. load

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Max. **9 laptops** per box.

Alternatively max. **1 PC** per box.

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## Packing

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1. The box has protective compartments that are adapted for laptops.
2. Place the computers on their end next to each other.

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## To remember

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Tape up the box properly.


**If you have your own box** - use protective materials such as cardboard or bubble wrap to protect the computers.

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# Small mobile box

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| <b>Packing material</b> | <b>Max. load</b> | <b>Packing</b>   | <b>To remember</b>  |
|-------------------------|------------------|--|--|
| Bubble wrap bags.       | -                | <ol style="list-style-type: none"><li>1. Insert the mobiles in the bubble wrap pockets supplied and place them in each compartment.</li><li>2. Tape up the box and attach the enclosed return shipping note.</li></ol> | Tape up the box properly so that it will not open during transport.                                      |



# Box with mixed IT

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**Packing material**

Bubble wrap and PadPak as necessary.

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**Max. load**

**35 kg.**

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**Packing**

Pack with bubble wrap and PadPak as illustrated between the devices for protection against knocks.

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**To remember**

Seal the box properly.

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# Packaged envelope



## Packing material

Bubble wrap bag.

## Max. load

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## Packing

1. Place the phone in the bubble wrap pocket supplied and insert into the envelope.
2. Attach the enclosed return shipping note over the old shipping note.
3. Pull off the red plastic and seal the envelope.

## To remember



These may not be placed in a postbox but must be left with a postal courier or sent through the company's postal collection.

# Mobile container

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## Packing material

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Bubble wrap bags and box.

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## Max. load

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Approx. **60** smartphones.

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## Packing

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1. Place the smartphone in the bubble wrap bag supplied.
2. Do not pack the container too heavy.

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## To remember

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The container is used for the collection of smartphones over a long period.


Once it is ready to be returned to Inrego, pack the container in a box. If possible - use the same box in which the container was delivered.

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# Military-grade case Large/Small

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| Packing material | Max. load | Packing   | To remember  |
|------------------|-----------|---|---|
| -                | -         | The cases can be adapted to accommodate mobile phones, laptops etc. Contact Inrego. | There is a limited number of cases.   |

# Contact

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**INREGO**

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